



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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NOTICE FROM OUT-OF-STATE ARCHITECT REGARDING ACTIVITY IN DELAWARE

INSTRUCTIONS

Use this form if you are an architect who is not licensed in Delaware but you will be present in Delaware either to make an offer of architectural services or to participate in an architectural design competition. You must hold an NCARB Certificate and agree to apply to the Board for registration if you are selected as the architect for a project in Delaware ([24 Del. C. §303\(b\)](#)).

1. Check the type of your activity in Delaware:

- ☐ Make an offer of architectural services
☐ Participate in architectural design competition

2. Name: _____
Last Name First Name Middle Name

3. Firm Address: _____
Street
City State Zip

4. Telephone: _____ Email: _____

5. Enter your National Council of Architectural Registration Boards (NCARB) Certificate number:

6. Do you agree to immediately apply to the Delaware Board for registration if you are selected as the architect for a project in Delaware? Yes ☐ No ☐

7. Do you agree to deliver a copy of this form to every potential client to whom you offer architectural services ([24 Del. C. §303\(b\)\(11\)](#)) and to every person conducting architectural design competition in which you participate ([24 Del. C. §303\(b\)\(12\)](#))? Yes ☐ No ☐

CERTIFICATION

I agree not to perform any of the professional services involved in the practice of architecture in Delaware until I am registered as an architect in Delaware.

SIGNATURE: _____ **Date:** _____